



**Colorado Association of Career and Technical Administrators
CACTA Business Meeting Minutes**

April 26, 2023
10:00am-1:00pm

CACTA Mission and Vision:

*The **mission** of CACTA is to promote professional leadership and development of members to ensure Career and Technical Education within the education systems of Colorado will meet the continually changing education and training needs of students and business/industry.*

*The **vision** of the CACTA Board is to energize and communicate the passion and value of Career and Technical Education (CTE) throughout our communities.*

Attendance: Jessica Bright, Ron Hruby, Janet Renden, Kate Wagner, Nikki Carter, Woody Longmire, Gil Thompson, Linda Van Doren, Debbie Nelson, Vicki Aycock, Alyssa Horlick, Shelley Goerd

Call to Order: Nikki Carter at 10:00 am

Approval of Minutes: [February 10, 2023](#) Motion: Paula, Second: Kate, Unanimous Vote

Welcome: Nikki Carter

Secretary Report – Jessica McAllister - no report

Treasurer Report – Jessica Bright

After all expenses with the conference including hotel, ACTE/CACTE due costs to CACTE (with new memberships and renewals of 78 people), and our portion of Legislative Specialist of \$8,000, our checking balance is \$3,776.40. Our savings account balance is \$996.00

Reports of Standing Committees:

- **Audit/Budget** – Jessica Bright
 - Nothing to report for audit
 - Awaiting tax results
- **Awards/Archives** – Chris Duran/Ron Hruby
 - Ron to complete the CACTA Administrator of the Year Nomination
 - Working to make process easier to gather nominations
- **Communications/Membership** – Janet Renden
 - CACTE Membership Committee
 - Has met twice to improve member quality
 - Information tables at CTSO events
 - Great feedback
 - Intention to review feedback to plan future sessions
- **Constitution/Bylaws/Resolutions** – Kate Wagner
 - We will briefly review and then vote on our Policies and Procedures Manual (PPM).
 - See new business
- **Legislative** – Duane Roberson/Woody Longmire
 - No updates
 - National Policy Seminar (from Janet)

- Strong ACTE presence
- 7-8 representatives from Colorado
- Next opportunity will be March 17-20, 2024
- Met with staffers for Hickenlooper and Bennett
- Reauthorizing Perkins
 - Reallocating funding to enhance CTE at the state level via competitive grants?
 - Awareness of entities that serve to write competitive grants as a strategy
- Lots of interest in behavioral health pathway
- Invite representatives into schools/programs
- **Program of Work** – Nikki Carter
 - Reviewed CACTA Program of Work
 - Aligned with [CACTE Program of Work](#) - reviewed “Updates” column
 - Advocacy and Awareness
 - Will add the Conferences (National Policy Seminar) to Updates section
 - Member Value & Engagement
 - Inclusion, Access, Equity, Diversity
 - July 20 - Victoria will lead an Opportunity Gap Analysis (50 cap)
- **Social and Exhibits** – Gill Thompson
 - Nothing new to report.

Liaison Reports:

- **ATC Liaison** – Linda Van Doren - no report.
- **CACTE Board Liaison** – Debbie Nelson
 - *categorized by main goals of CACTE Program of Work
 - ADVOCACY & AWARENESS
 - Legislative Committee is tracking bills and providing input relevant to CTE issues
 - Remember that the 2023 CACTE Legislative Priorities document is complete and on the website for use!
 - Outreach Committee is working on ideas for a calendar of year-round outreach activities
 - Encourage members to use the “CTE Ambassador” campaign from ACTE
 - MEMBER VALUE & ENGAGEMENT
 - 2023 CACTE CAREERTECH SUMMIT
 - Planning for an in-person Summit, July 16-20, at Embassy Suites in Loveland
 - According to evaluations, district-level financial support of people attending matters!!!!
 - Watch the website for details!
 - Registration is open
 - Early bird member rate through May 15 - \$475; \$625 w dues, unless CBAM, then \$650
 - Non member rate - \$645; \$795 w dues, unless CBAM, then \$820
 - Lodging rates will range from single/double at \$153 to quad at \$183 per night.
 - Most folks will want to be in attendance Tuesday 7/18 - Thursday 7/20
 - the annual Secondary CTE Credentialing session will be on Monday, 7/17
 - CACTE EXCELLENCE AWARDS
 - PLEASE nominate folks for all awards - see info and awards guidelines here

COLORADO CTE LEARN

- Awesome member benefit with ACTE
- Online professional development - some w a fee, some free
- Focus on effective and proven teaching/leading strategies with CTE in mind!
- Super cool FREE section available to use with students - CareerPrepped
- Organization subscription is FREE and tailored to your needs!
- Check it out!

INCLUSION, ACCESS, EQUITY & DIVERSITY

- Summit “keynote speaker” is a performance called “Breaking Ice” by the Pillsbury House Theatre regarding IAED issues
- Organized reflection time directly after the performance

MISCELLANEOUS TOPICS

- Encourage your new (and veteran) CTE teachers, administrators and counselors to be ACTE/CACTE members by allowing dues payment from CTE funds - sticking together matters!
- Membership can be a teacher retention tool, providing a community of others teaching the same thing, even if they are the only one in your district, they aren’t alone!
- At the very least, please consider supporting those involved in Division and CACTE leadership positions by paying their dues and Summit expenses.
- Feedback is always welcome on e-newsletters, website, other CACTE activities - we are striving to make the association responsive to members!

FUTURE CACTE CAREERTECH SUMMITS

- 2023 Loveland Embassy Suites, July 16-20
- 2024 Grand Junction, July 21-25
- 2025 Loveland Embassy Suites, July 20-24
- 2026 – maybe Pueblo? or Breckenridge? maybe July 19-23?
- 2027 Loveland Embassy Suites, maybe July 18-22?

- **CCCS Liaison** – Sarah Heath - no report submitted
- **Community College Liaison** – Vicki Aycock

Otero College (OC)

- The biggest update from Otero College is that Dr. Alvarez has announced his retirement, so Otero is currently searching for our next president. On campus, interviews are set to take place from the end of next week through the end of April and the system office is hoping to have the Final selection done by the beginning of May. Dr. Alvarez's last day will be August 11, 2023.

Pikes Peak State College (PPSC)

- PPSC is launching a new Dental Hygiene AAS along with the Delta Dental Oral Health Center estimated Fall 2024.
- Congratulations to Dean Kris Johnson (Natural & Physical Sciences) on her retirement. We will see additional changes to our dean team this summer/early fall. A formal announcement will likely follow.

Arapahoe Community College (ACC)

- ACC is expanding its programming to address critical healthcare workforce shortages. Renovations to the Annex Building will commence our project to develop the ACC Health Innovation Center. The expansion of our on-site healthcare programs is necessary to best serve students, residents and healthcare industry partners in Arapahoe and Douglas counties. This project is central to our mission of preparing

students for academic and career success while serving our communities now and in the future through the development of a talented healthcare workforce.

- ACC Associate Provost & Dean of Communication, Humanities, and Art & Design, Dr. Danielle Staples, has been selected to participate in the 2023 Western Academic Leadership Academy. The Academy is a year-long professional development program for academic leaders aspiring to become chief academic officers in the WICHE (Western Interstate Commission for Higher Education) region's post-secondary sector.

- ACC alumnus Evan Griesheimer (Multimedia, Graphic Design & Illustration transfer student; Computer Graphics certificate) was selected as one of two winners for the design contest for Colorado's 150th anniversary license plates. Griesheimer was awarded a \$1,000 grant from the Department of Motor Vehicles. The plates will be available for purchase beginning in August 2023. More than 300 entries were submitted, and over 30,000 votes were cast to determine the winning designs.

- **Secondary Liaison (rural)** – Alyssa Horlick

Rural CTE Questionnaire saw an increase of 10 responses since CACTA conference. I have received 38 responses out of 147 school districts. I received a list of contacts that attended the CACTA conference from Jessica Bright and in the process of updating the contact list. There is an interest in Rural CTE programs meeting virtually or in person by region - could be the consortia. However there are concerns about having substitutes to cover their classes while attending these meetings. Dates for regional meetings have yet to be set. Common themes: teacher shortages, turnover, wearing many hats, exhausted/overwhelmed. Hopes that regional meetings will create community.

Suggestions: pair rural districts with larger "buddies", model FCCLA approach

- **Secondary Liaison (metro)** – Shelley Goerd

Similarities with rural - teachers are exhausted, wearing multiple hats, seeking connection to experienced programs

Started a small community of metro folks to discuss topics and issues facing our districts.

Currently we discuss program approvals, data, CDIP and teacher shortage.

JeffCo offers academic credit for CTE courses - was told by the state that they cannot count.

- Eg. Plant Science addresses academic credit and CTE as they align with both sets of competencies and standards.

Tips from Pikes Peak Region:

- Have them in person in a neutral space
- Consistency
- Shared agenda
- Organizational Structure
- Central leader

- **Web Liaison** – Chris Duran

- **Hotel Logistics Liaison** – Mary Krisko

We are just trying to wrap up the bill for the last conference. We have two more years on the current contract with Hilton Embassy Suites in Loveland 2024 and 2025. We need to discuss the location of the next conferences, it is time to start negotiations on the next contract.

- Great Wolf Lodge? Antlers?
- Email Mary with other ideas (mkriskod49.org)
- Decision needs to be made by October

Unfinished Business:

Task Force:

- Were in conjunction with board meetings (met after board meetings)

- Was regional
- Suggestion to evolve into regional/geographic areas

New Business:

- **CACTA Policies and Procedures Manual**
 - Kate Wagner
 - Bylaws are legal
 - PPM are internal
 - Is changeable by the board...not the membership
 - Vote is postponed until summer
 - Amendments must be made by June 15, 2023
 - Chris and Ron - Awards
 - Jessica - the Finance Committee
 - Woody and Duane - Legislative Committee
 - Kate - Draft of CACTA Planning Committee (CACTA President is Chair)
 - Kate - cross-reference Appendix B
 - Edit directly on the form
 - Kate will make revisions and send to Jess M after June 15th to distribute to the board in preparation for a vote at CACTE.
- **CACTA Conference 2023 Debriefing**
 - Feedback
 - Positive responses
 - Over 200 people in attendance
 - Clarity on exhibitor space
 - Notes for next year
 - Link is ready to make reservations for next year
- **CACTE CareerTech Summit Division Day**
 - **July 19 2023 Division Day at CACTE Conference for CACTA**
 - 10:15 - 11:45 Sarah and overall Admin updates (CACTA)
 - 11:45 - 1:30 CACTE Awards luncheon
 - 1:45 - 3:30 Sarah Heath, Victoria and friends (Strategic Planning with work time)
 - 3:30-3:45 Break
 - 3:45 - 5:00 Officer Installation followed by CACTA Business Meeting
 - 5:30-7:30 - CACTA Social Activity at Embassy Suites (Drinks and Appetizers)??
 - Things to consider:
 - Timing of afternoon (too much or too little information).
 - Do we need CACTA swag to give away at division day or as door prizes?
 - Pens, notebooks, socks, wine baskets, donations from CACTA
 - Email CACTA in May/June for Division Day giveaway
 - Jessica B to research
 - Social Gathering - other ideas
- **CACTA Legislative Contribution - overview - Bright**
 - Annually \$8,000.00 towards legislative group
 - Through research, CACTA is the only division that pays the legislative contribution
 - Tabled until Duane and Woody can join us
- **Program Spotlight & Admin Spotlight** - any other needs for the website
 - Tabled until next meeting

- **New Executive Committee Members**
 - Kristi Weaver - President-Elect (CTE Director, Adams 12)
 - Installation on July 19, 2023 and will take office effective July 20, 2023
 - See installation ceremony notes for details
- **Other New Business**
 - Local CTSO - Student Photographers of Colorado (SPOC)
 - Jessica Bright will be stepping away as Treasurer of CACTA effective July 20
 - Will take nominations at CACTA Business Meeting
 - Meeting time and space to meet regionally at CACTA

Adjournment:

1:07 pm