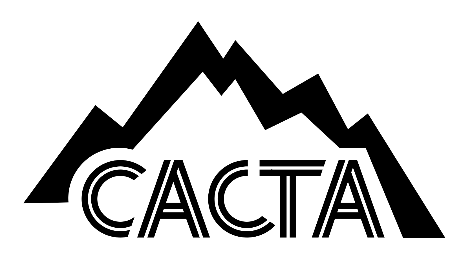
**Colorado Association of Career and Technical Administrators CACTA Business Meeting** **Agenda**

July 24, 2024

1:45-2:30 pm - CACTA Business Meeting

2:30-2:45 pm - Officer Installation

**CACTA Mission and Vision:**

*The* ***mission*** *of CACTA is to promote professional leadership and development of members to ensure Career and Technical Education within the education systems of Colorado will meet the continually changing education and training needs of students and business/industry.*

*The* ***vision*** *of the CACTA Board is to energize and communicate the passion and value of Career and Technical Education (CTE) throughout our communities.*

**Welcome and Call to Order:** Duane Roberson

**Approval of Minutes:** [February 9, 2024](https://docs.google.com/document/d/1oymIfbfJUfPzrDkollgb_0_fLISx2sOUtGPv0pKxNN0/edit?usp=sharing)

**Secretary Report –** Jessica McAllister - No report

**Treasurer Report –** Nikki Carter

Current Balances:   
 Checking Account: $39709-89  
 Savings Account: $966.14

CACTA Conference 2024 Results:  
 Expenses: $51,804.16   
 Income (through drawings): $1,784.00

**Reports of Standing Committees:**

* **Awards**– Ron Hruby - no report/not in attendance
* **Communications/Membership –** Janet Renden - no report/not in attendance
* **Bylaws –** Kate Wagner - no report
* **Legislative –** Duane Roberson
  + Continuing to have conversation with Tonette regarding an advocacy training - currently thinking of October/November. Training will help us to learn how to network with the Joint Budget Committee as well as local members of congress.
  + Encouragement to read the legislation that has been passed and to consider their impact on our programming - specifically the ASCENT. Legislation can be found on CACTE website.
  + Interested in serving on legislative committee? Contact Jordan Whittington
* **Program of Work** – Kristi Weaver
  + Program of work highlights include:

1) Capacity building through offering offering CTE Director Training as a CACTA Mid-winter Pre-Conference session;

2) offering conference sessions focused on incorporating learner voice into program planning and decision making as well as integrating CTE Opportunity Gap Analysis Dashboards with School Performance Frameworks for unified improvement;

3) and we continue to work on CACTA website to advocate and promote membership and leadership

* **Social and Exhibits –** Gill Thompson - no report
  + Consideration to increase prices since we are selling out at the CACTA conference.
    - Prices increased from $400.00 to $475.00 this year
    - Consideration to align with CACTE to minimize equity concerns

**Liaison Reports:**

* **ATC Liaison –** Randall Palmer - no report
* **CACTE Board Liaison –** Debbie Nelson

*\*categorized by main goals of CACTE Program of Work*

***ADVOCACY & AWARENESS***

* + Legislative Committee will start work on 2025 Legislative Priorities soon - please give input to your many reps on that committee
  + Please help promote the [CACTE Legislative Fellowship](https://docs.google.com/document/d/124D9h8FBLlnvjY2uNSWL-7Zzlt-8kPd3BtKD4PXA8dU/edit?usp=sharing) that you learned about at lunch yesterday!
  + CACTA’s contribution to the compensation of the legislative specialist helps to maintain a high level of interaction, including the presentation at the CACTA Mid-Winter Conference, as well as a timely physical presence at the State Capitol which makes a difference time after time!
  + Outreach Committee is working on ideas for a calendar of year-round outreach activities

***MEMBER VALUE & ENGAGEMENT***

* + Encourage your new (and veteran) CTE teachers, administrators and counselors to be ACTE/CACTE members by allowing dues payment from CTE funds - sticking together matters!
    - Membership can be a teacher retention tool, providing a community of others teaching the same thing, even if they are the only one in your district, they aren’t alone!
    - At the very least, please consider supporting those involved in Division and CACTE leadership positions by paying their dues and Summit expenses.
  + *2024 CACTE CAREERTECH SUMMIT*
    - 360 attendees registered, plus speakers and exhibitors
    - *According to evaluations, district-level financial support of people attending matters!!!!*
    - If you have keynote speaker or breakout session topic ideas, please note those on the 2024
  + *CACTE EXCELLENCE AWARDS*
    - Start thinking about nominees for the 2025 awards cycle - [see info and awards guidelines here](https://www.cacte.org/cacte-excellence-awards)
  + *COLORADO CTE LEARN*
    - Awesome member benefit with ACTE
    - Online professional development - some w a fee, some free
    - Focus on effective and proven teaching/leading strategies with CTE in mind!
    - Super cool FREE section available to use with students - [CareerPrepped](https://co.ctelearn.org/careerprepped/acte-network/)
    - Organization subscription is FREE and tailored to your needs!

***INCLUSION, ACCESS, EQUITY & DIVERSITY***

* + Priority area for 2024 Summit - keynote speaker topic, several breakout sessions as well

***MISCELLANEOUS TOPICS***

* + Feedback is always welcome on e-newsletters, website, other CACTE activities - we are striving to make the association responsive to members!

***FUTURE CACTE CAREERTECH SUMMITS***

* + 2025 Loveland Embassy Suites, July 20-24
  + 2026 Pueblo Convention Center, July 19-23
  + 2027 Embassy Suites Loveland, July 18-22
* **CCCS Liaison –** Sarah Heath
  + Thankful for the partnership between CACTE and CACTA
  + Director “201” training will be coming soon
    - In response to the previous removal of the principal license requirement for CTE Director license.
      * Three courses are required in this instance
      * Sarah and Emily will be offering this content/coursework for those in need
      * Will not necessarily be offered adjacent to Director 101
      * Director 201 will be blended
* **Community College Liaison –** Mason Jenkins
  + This year is a significant year for higher education in Colorado for a whole and even more so for the Community College of Colorado System (CCCS). Continued evolution in legislation, impacts from the FAFSA rollout and continued demographic and labor market shifts have required our system colleges to be nimble in the ways that we serve our students and meet regulatory compliance standards.
  + Generally speaking, the community colleges have seen growth in terms of interest and enrollment in CTE programs which includes a growth in CTE- concurrent enrollment programming at the secondary level. This is likely to be partially and positively impacted by easily accessible state level grant funding via the Career Advance Colorado Grant which creates "last dollar" funding opportunities for industries experiencing labor shortages locally.
  + Complications and processing delays relating to this academic years FAFSA rollout have created enrollment stresses across all of higher education and this is no different for our community colleges. Most of our institutions are starting to send out aid notifications. Colorado additionally ranks amongst the lowest in FAFSA completion with an 11% year-over-year reduction for this academic aid year.
  + CCCS colleges are also in the process of resubmitting biannual Perkins planning reports. The state of Colorado is also in the final draft stage of their annual plan which covers the years 2024-2028 (<https://coloradostateplan.com/wp-content/uploads/2024/03/2Draft-Plan-Edits-CA-6March.pdf>).
  + This year a few key pieces of legislation passed that impact the CCCS system requiring changes in administrative processes across our system. Some of the more noteworthy legislation that the system seems to be paying attention to relates to transfer credit transparency. The hope is that better transfer credit transparency will increase utilization of transfer opportunities. Additionally, Colorado now has a refundable income tax credit which now covers 2 years of free college via HB24-1340. Most institutions are waiting for more information from the state before making moves with marketing and messaging including this.
* **Secondary Liaison (rural) –** Alyssa Horlick - no report/not in attendance
* **Secondary Liaison (metro) –** Shelley Goerdt
  + Has been assembling via zoom monthly in collaboration with Gil Thompson
  + Focus will surround:
    - WBL
    - Consistent Assurances
    - Region 3 Advisory
  + Aligned with Pikes Peak Region
  + Collaboration around Perkins plans
  + Everyone is welcome!
* **Web Liaison –** Chris Duran
  + Kristi and Chris will meet to update calendar
* **Hotel Logistics Liaison –** Mary Krisko
  + The 2025 Conference is scheduled for February 5th and 6th at the Hilton Embassy Suites in Loveland , Colorado. We have increased the number of rooms available at the group rate. We will start the specific conference planning with the hotel staff in October. The contracts for the 2026 and 2027 conferences have been signed and the location will remain the same.

**Unfinished Business:**

* Advocacy and Awareness: Program Spotlight & Admin Spotlight
  + [Program Spotlight Nomination Link](https://docs.google.com/forms/d/e/1FAIpQLSdAWF_8EsnIMZRcJngsWLOAW0_zUoXzRF5TmNYfjZshrjBH7A/viewform)
  + Admin Spotlight Nomination - use [Contact Us](https://www.cacta-co.com/contact-cacta) feature of CACTA Website
    - QR Codes Distributed
  + CACTA Awards Nominations
* Website Updates - contact Kristi with updates.

**New Business:**

* Focus topics for the 2025 CACTA Mid-winter Conference
  + Notecards distributed for topics
* Focus topics for virtual professional learning in fall and spring
* Upcoming CACTA Board position opening:
  + Secretary nominations will be taken during CACTA business meeting on Friday, 2/7/25
* Upcoming Dates:
  + Next CACTA Board Meeting (Board Members only): Wednesday, September 25, 2024 10am - 2pm at Adams 12 FutureForward at Washington Square - will be rescheduled due to the conflict with the Grant Wrangling Round-Up
  + 2025 CACTA Mid-Winter Conference: February 5 - 7, 2025 at Embassy Suites Loveland
  + Next CACTA Business Meeting: Friday, February 7, 2025 at CACTA Mid-Winter Conference

**Adjournment:**